

# First Unitarian Society Board of Trustees



<b>Date:</b>	January 20, 2009		
<b>Time:</b>	7 PM – 9 PM		
<b>Location:</b>	Gaebler Living Room		
<b>Attendees:</b>	Trustees and Executive Team: : Emily Cusic, Cathi Weibrecht-Searer, Michael Schuler, Karen Gustafson, David Weber, Laurie Joiner, Brian Helmer, Gary Leisman, Pamela Magee, Kathy Luker, Susan Koenig, Sandy Eskrich		
<b>Materials in advance:</b>	Executive Team Communication Plan Executive Team Report Roles and Responsibilities Document ----- Questions related to Membership and Policy at First Unitarian Society Policy Development Summary Quarterly Operating Financial Statement; Pledge Receipts, Weekly Pledge Report Nominations Timetable Nominations Worksheet Motion to direct vote for inclusion of peacemaking statement of conscience in the 2010 General Assembly final agenda Board Committee of Policy Development Report December Minutes _____		
<b>Materials at meeting:</b>	Capital Campaign Report		
<b>TOPICS</b>			
Opening/Chalice Lighting, Richard			
Check-in			
Review of Agenda, Kathy			
Status updates <ul style="list-style-type: none"> <li>- Compensation Study still underway but initial information was shared, Michael</li> <li>- Governance RFP is in process for review in February, Susan</li> <li>- Development Director Interviews are underway this week, Susan</li> <li>- Cabaret Information was distributed by Cathi</li> <li>- Output of December Board discussion continues to inform decision-making</li> </ul>			
Executive Team Communication Plan was briefly discussed to facilitate timely communication between lay leaders and the Executive Team			
<ul style="list-style-type: none"> <li>• Executive Team Quarterly Report, including: significant Web-site revisions will likely take place during summer 2010. Concerns in regard to staff responsiveness to member's requests for information and/or assistance should be described specifically to members of the Executive Team</li> </ul>			

<p>to be investigated. Exploring possibility of returning to the Landmark Auditorium for Saturday services in the fall of 2010. Assessment of the Society's social justice programs and the impact of reduction of Social Justice Coordinator position from ¾ to ½ time is underway. A recommendation will be made for budget preparation. Clarification of Trustees' relationship to councils/committees was discussed and the FUS Consolidated Role Document was reviewed.</p>			
<p>Meaning of Membership Task Force was charged with posing policy for board consideration and Cathi offered several points for the board to consider. These were discussed and it was moved and seconded that the committee bring specific recommendations for by-law and policy changes to the Board for the June 6<sup>th</sup> parish meeting.</p>			
<p>Quarterly Operating Financial Report and Mid-Year Financial Corrections including the Weekly Pledge Report was distributed and reviewed. 851 pledge cards have been received; this is significantly up from 790 received previously. Total amount pledged is up about \$45,000. This number is likely to grow by 10-15 members during this fiscal year. The secondary appeal seems to have been very successful.</p> <p>Monthly Current Pledge Receipts is also very positive, tracking actual payments against pledged amounts. Operating Statement suggests no unusual variables, running a similar surplus to last year at this time of year. If all comes in as expected we will run a \$10-\$15,000 deficit which is reasonable and does not warrant budget cuts at this point.</p> <p>Capital Campaign Summary notes a \$95,000 pledge cancellation which will increase ultimate debt by that amount. Pledges promised to be paid by the end of 2009 are behind by \$380,546. Ministerial contacts are being made with these donors. However, we have received \$167,915 ahead of scheduled payments, so we are approximately \$300,000 behind in our credit and this is costing some increased interest payments. Most of the capital campaign pledges are completed during 2010. A third appeal may be considered during this year to allow new members to contribute as well as those members whose pledge has been satisfied to consider additional contributions. These reports were provided by Brian and Susan.</p>			
<p>Nominating Committee Update was provided and further suggestions are welcome to be communicated to Laurie.</p>			
<p>Motion to direct vote for inclusion of the peacemaking statement of conscience in the 2010 General Assembly final agenda was offered by Richard. This was approved.</p>			
<p>Board Committee on Policy was reviewed by Susan. Additional policies and priorities may be suggested and sent to Susan electronically. Communications was suggested to be included with Publications.</p>			
<p>Process Check, longer discussion items first were helpful.</p> <p>Approved December Minutes</p>			
<p>Closing offered by Richard</p>			
<p><b>NEXT MEETING WILL BE: February 17, 2010</b></p>			