

**First Unitarian Society  
Board Meeting**

**July 16, 2008**

Item	Decision/Action Required	Action Owner
Opening		Richard Miller
Welcome	The Board introduced themselves to Emily Cusic Moore.	All
Measures and Implementation	<p>Richard provided an overview of some key measures that might be used, particularly those data items that are already available on Shelby, our accounting and record keeping system. A few opportunities for improvement have been uncovered. Identifying affiliates is a tricky issue and needs some work.</p> <p>Susan is exploring data collection issues, Richard is looking at Religious Education reports to see how they can be improved and Brian is looking at developing an Excel report to track the data in an easy and understandable way.</p> <p>Michael Schuler observed that our data tracking is strictly quantitative and not qualitative. If we are not meeting goals, then we need to determine why and that may require looking at qualitative items as well as quantitative. Michael mentioned Unity Churches survey from Minneapolis as one way to get at these factors.</p>	Richard Miller Pamela Magee
Annual Plan Review Process	A rough draft of when and what reviews of our progress on the strategic plan was circulated. Laurie asked for input on the draft. This can be sent after the meeting.	Laurie Joiner
Names for Rooms	<p>The list of names for the rooms for the new facility was presented and a discussion of how to name things was held. Generic names are needed initially so we can work on publicity. Some of these rooms may later get a different name in honor of a donor or to memorialize someone.</p> <p>The Gaebler West Living Room was suggested to honor Max Gaebler in the historic building because the previous library is gone. The name Landmark Auditorium was offered as the name for the historic meeting house auditorium. Michael was concerned about using even Frank Lloyd Wright's name</p>	All

as the auditorium name because it breaks with the idea of not using individual names for the auditoriums and also it is somewhat cumbersome to use.

Various other names were offered for certain areas of the new facility. Certain rooms have obvious names because of their function such as the library and kitchen. Other spaces will have general names but some could be renamed later. After considerable discussion it was decided that the list of these names includes the new gathering room because it serves that purpose and it is located approximately over the site of the prior gathering room, the commons/crossing area (the board leaned towards crossing but wants the consultants opinion on this), the education wing, the cry/comfort room (there was no clear consensus on this name and the board would like the consultant's opinion on this – probably there was a tendency to avoid the word “cry” and use comfort or some other less negative word) and the new/Society auditorium. The whole new addition will initially be called the meeting house expansion.

The board's list of names will go to the consultant for his opinion and then with his advice taken into account and a further review by Michael Schuler a final list will be sent to the Board for approval by the end of July. Other names may be submitted prior to the meeting if anyone thinks of them.

Michael's Anniversary Party

There seem to be too many activities happening in September so it has been suggested that we postpone the party celebrating Michaels twenty years with FUS until the spring of 2009. The consensus feeling on the Board is that this makes sense. This could be done in concert with the release of Michael's book. It allows more time to enjoy this celebration to occur without it overlapping with the celebration of the new facility.

Laurie Joiner

Transition Team Progress

The transition team is engaging in a triage type process to make sure what needs to get done gets done for the opening of the facility and what can wait is handled but will get done later.

Sept 2, 3 or 4<sup>th</sup> will be general orientation sessions for staff, Board members and other

key lay leadership. We strongly encourage the Board to participate in these sessions.

Childcare will be moving that same week.

The first services will be Sept 6<sup>th</sup> and 7<sup>th</sup>.

Gift Shop Idea	This idea has merit but in the interest of time this evening it is tabled until the next meeting.	Pamela Magee Tom Detmer Richard Miller Laurie Joiner
Building Committee Update	The plants coming later in July for landscaping and asphaltting the driveway will occur after after that so that the landscaping trucks are in and out before the new asphalt is laid. Good progress is being made on finishing the other items in the construction.	
Preservation Update	There is a hang-up with the Underwriter's Laboratory because of the need to re-tag some fixtures and this will require some additional work at additional expense.	Laurie Joiner
Shorewood Hills Meeting About Annex	The matter was tabled at the recent planning meeting of Shorewood and it will go directly to the Board of Shorewood on July 31. We need to be prepared and make the case on that date that our plan for the sanitary containers is the most reasonable solution.	Laurie Joiner
Development Hire	Two active candidates exist and a choice should be made soon.	Susan Koenig
Approval of June Minutes	A <b>MOTION</b> to approve the June minutes was made and seconded. Laurie Joiner had some updates to the minutes to suggest. The motion <b>CARRIED</b> .	Tom Detmer
Action Items	<p>Continue updates on measures and implementations.</p> <p>Continue to work on room names and finalize soon. Meet with Bolter and Transition Team next week to get final name suggestions and comments. Then send to the Board for final approval by July 31.</p> <p>Help needed for Shorewood organizational efforts before July 31..</p>	

**List of Handouts:**

- Outline of Measures
- Email from Unity Church concerning measuring qualitative measures
- Reasons Behind Request for Systems and Structures Review
- Minutes from June 2008

**Attendance:**

Laurie Joiner, President  
Tom Detmer, Secretary  
Sandy Eskrich, Trustee  
Lisa Munro, Trustee  
Pamela Magee, Trustee  
Richard Miller, Trustee  
Michael Schuler, Parish Minister  
Karen Gustafson, Minister  
Kelly Crocker, Minister of Religious Education  
Susan Koenig, Church Administrator  
Dan Broner, Music Director  
Donna Hartshorne, Archivist